

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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BARBERING AND COSMETOLOGY EXAMINING BOARD SCREENING PANEL

Room 179A, 1400 East Washington Avenue, Madison WI

Contact: David O'Connell (608) 261-4490

Monday, October 4, 2004

9:00 a.m.

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats.), and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.).
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**BARBERING AND COSMETOLOGY EXAMINING BOARD
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI**

Contact: Jerry Lowrie (608) 261-4486

Monday, October 4, 2004

9:30 A.M.

1. **CALL TO ORDER**
 - a. Declaration of a Quorum
2. Adoption of Agenda
3. Approval of Minutes (August 2, 2004)
4. Approval of Telephone Conference Minutes (August 9, 2004)
5. Administrative Report
 - a. Jerry Lowrie, Bureau Director
 - i. Board Roster
 - ii. 2004 Meeting Dates
 - iii. 2005 Meeting Dates
 - iv. To-Do-List
 - v. Summary of Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
6. Travel
 - a. 49th Annual Conference of the NIC, Richmond VA – Report – Janice Boeck
7. Discussion Resulting from Continuing Education Committee

9. Legislative/Administrative Rules-Update and Discussion
 - a. Scope Statement – Waxing, Managers’ Responsibilities and Other Minor Changes – Information Only
 - b. Scope Statement – Microdermabrasion and Chemical Peels – Information Only
 - c. RL 4.01 Criminal Background Checks – Emergency Rule
 - d. Definition of Electrologists
 - e. Board Member Composition Change to Include Manicuring- 15.405 (17)
 - f. Discrimination Rule Inclusion Discussion-BC 2.03
 - g. Autoclave Settings Discussion- BC 4.03
 - h. Adopting AEA Standards for Sterilization
10. Reciprocity Issues
 - a. Open-book Examination Requirement for Reciprocity Candidates
11. Examination and Education
 - a. Schools Procedures on Evaluating Out-of-State Training – Judy Mender
 - b. Policy on Reviewing Applicants Training From Other Jurisdictions – Janice Boeck.
 - c. Contract for Continental Testing – Barbara Showers
 - d. Foreign Language Exams Discussion-Darwin Tichenor
12. Practice Issues- Legal Counsel Review
 - a. Inquiries Received by Legal Council – Dennis C. Schuh
 - b. Board Policy Regarding Services in Unlicensed Establishments
 - i. Nursing Homes
 - ii. Volunteer Locations
 - c. Practice Out Side of a Licensed Establishment
 - d. The Subject of Bleach as a Disinfectant
13. Division of Enforcement
 - a. BAC Citation Procedure – Eric Callisto and Greg Raube
 - b. Forfeiture Grid
14. National-Interstate Council of State Boards of Cosmetology, Inc.
 - a. Cosmetology and Nail Technology Online Practice Tests
15. New Business
16. Board Member Activity
 - a. The Barber Shop Hotel Downtown Darlington – Laura Jenkins – Information Only
17. Presentation of Proposed Stipulations by Division of Enforcement or any Submitted after Printing of the Agenda.
18. Visitors Comments
19. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
 - a. Monitoring Report or any that may be Received after Mailing of Agenda

b. Case Closings and Case Status Report or any that may be Received after Mailing of Agenda

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|-------|------------|---------|------------|
| i. | 02 BAC 072 | xvi. | 03 BAC 001 |
| ii. | 02 BAC 095 | xvii. | 03 BAC 009 |
| iii. | 04 BAC 004 | xviii. | 03 BAC 010 |
| iv. | 02 BAC 062 | xix. | 03 BAC 024 |
| v. | 02 BAC 065 | xx. | 03 BAC 033 |
| vi. | 02 BAC 070 | xxi. | 03 BAC 040 |
| vii. | 02 BAC 074 | xxii. | 03 BAC 049 |
| viii. | 02 BAC 077 | xiii. | 03 BAC 052 |
| ix. | 02 BAC 088 | xxiv. | 03 BAC 059 |
| x. | 02 BAC 106 | xxv. | 03 BAC 060 |
| xi. | 02 BAC 107 | xxvi. | 03 BAC 069 |
| xii. | 02 BAC 108 | xxvii. | 03 BAC 071 |
| xiii. | 02 BAC 115 | xxviii. | 03 BAC 073 |
| xiv. | 02 BAC 116 | xxix. | 03 BAC 079 |
| xv. | 02 BAC 129 | xxx. | 04 BAC 022 |

- c. Proposed Stipulations or any that may be Signed after Mailing of Agenda.
- i. Huu Van Nguyen and Hudson Nails 03 BAC 109
 - ii. Cyndi's Electrolysis 03 BAC 083
- d. Proposed Decision or any that may be Signed after Printing of agenda.
- i. Anna M. Maas, Ann Geiger Electrolysis, Ann Geiger Studios Inc., LS0311132BAC
- e. Deliberation of Proposed Stipulations Signed after Printing of Agenda
- f. Deliberation on Administrative Warnings or Disciplinary Actions Signed after Printing of Agenda
- g. Examination Issues
- i. Request for Modification of Examination Due to Disability
- h. Application Review Submitted after Printing of Agenda.
- i. Reinstatement Requests or any Submitted after Printing of Agenda.
- i. Reesasue Lynne Pieper

20. **RECONVENE TO OPEN SESSION**

21. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate.

22. New Business

23. Other Items as Defined by Law

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings.

24. **ADJOURNMENT**

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.